

# TECHNICAL OFFICE (WORKS)

## SELECTION CRITERIA



### 1. SELECTION CRITERIA

Please answer the following questions:

- Work under limited supervision as part of a team to provide high quality, timely financial management support.
- Demonstrated proficiency in civil engineering design, documentation and project management.
- High level of skills in the area of spreadsheets, CAD and GIS Experience in preparing financial reports and budgets.
- Demonstrated ability in effective problem solving, to be imaginative and to encourage innovation.
- Knowledge of contemporary road, drainage, landscaping, water and sewerage design functions.
- Hold tertiary qualifications in a relevant discipline; and/or such other qualifications or experience as would be advantageous to the carrying out of the duties of the position

### 1. REMUNERATION

**Level 6.1-8.5**

Stream A Local Government Award

- 5 weeks annual leave
- 17.5% leave loading
- 15 days personal leave
- Locality Allowance
- Fortnightly RDO's
- 11.5% Superannuation
- Employee Assistance Program
- Health & wellbeing support
- Relocation Assistance

### 2. FTE

Full-time.

### 3. APPROXIMATE STARTING DATE

As soon as practicable, or as negotiated with the successful candidate.

### 4. ENQUIRIES ABOUT THE POSITION

For information about the duties and nature of the position, enquiries should be directed to the Human Resources Officer, Julie Stewart at [Council@bulloo.qld.gov.au](mailto:Council@bulloo.qld.gov.au).

### 5. CLOSING DATE FOR APPLICATIONS

**12.00pm – Friday, 10<sup>th</sup> January 2025**

Council is not required to accept applications that are received after the closing date and time, and reserves the right to appoint by invitation, or to make no appointment at all. Shortlisted candidates will

be contacted by telephone to arrange an interview.

## **6. SUBMITTING YOUR APPLICATION**

Your application should be submitted electronically to [Council@bulloo.qld.gov.au](mailto:Council@bulloo.qld.gov.au), and your email Subject should be "First Name Surname – Technical Officer". Please include:

- a. cover letter (maximum 3 pages) addressing the selection criteria;
- b. updated Curriculum Vitae, including:
  - i. qualifications;
  - ii. experience;
  - iii. three (3) referees, including your current employer;
- c. copies of academic transcripts.