

Pre-Tender Meeting – Minutes

Project	Tender 2024-2025-207 – Flood Damaged Roads Restoration Innamincka Road	
	Tender 2024-2025-208 – Flood Damaged Roads Restoration Warri Gate Road	
Location	Noccundra Hall, Noccundra	
Date	Thursday 13 March 2025	
Time	8:00 am	
Attendees		
George Inocentes – Bulloo Shire Council	Brett Green – Tolbra Earthmovers & Haulage	
Aaron Markham – Shepherd Services	Peter Percell – Purcell Civil	
Ashley Higman – Shepherd Services	Bill Carr – Purcell Civil	
Ed Hamill – Shepherd Services	Dennis Read – Durack Civil	
Ashley Kennywell – Tolbra Earthmovers & Haulage	Chris Tuckwell – Tuckwell Transport & Earthmoving	
Apologies		

Item	Description	Action
	Meeting PowerPoint presentation	
1	Introductions	Noted
2	Meeting Agenda	Noted
3	Contract Context	Noted
4	Contract Overview – General	Noted



Item	Description	Action
5	Contract Overview – Work Types	Noted
6	Tender Overview – Tender/Contract Timeframes	Noted
7	Tender Pricing – Attachment 1 Pricing Schedule	Noted
8	Tender Pricing – Attachment 2 Schedule of Rates for Add Work	Noted
9	Tender Assessment – Evaluation Criteria	Noted
10	Contract Operation – Works Program / Adverse Weather	Noted
11	Contract Operation – Material Supply	Noted
12	Contract Operation – Camps / Water Supply	Noted
13	Contract Operation – Haul Road / Turn Around Facilities	Noted
14	Contract Changes – Document Changes	Noted
15	Tender Questions / Submission Documents	Noted
16	Site Inspections – Site Pegs	Noted
17	Questions	Answers Below
18	Site Visit	Noted
Questions		
	Questions raised at meeting with agreed answers.	
1	<p>How will the drainage works be handled given the limited information in the tender documents about the scope of work to be completed?</p> <p>The drainage worksites are due to be inspected as part of the site visit to enable Tenderers to personally see the sites, defects and the intended scope of work.</p> <p>Consideration is being given as to how this work can be better accounted for in the pricing schedule. Any changes will be issued via an addenda with revised documentation if required.</p>	Noted



Item	Description	Action
2	How will additional works identified on site be addressed? If the contractor identifies additional works on site that need to be completed, approval must be sought from Council via Shepherd. No additional works can be completed without prior approval.	Noted
3	Are the works on Wompah Gate Road and Tickalara Road associated with these contracts? No. The Wompah Gate Road and Tickalara Road contract will be a separate agreement and not in any way related to the works on Warri Gate Road or Innamincka Road.	Noted
General Information		
1	Schedule of rates with AS 4000 General Conditions of Contract Method of payment is schedule of rates	Noted
2	Tenderers to price <ul style="list-style-type: none"> Schedule K1 – Pricing Schedule DRFA Works items; and Attachment 2 – Schedule of rates for additional works. Tenderers must price all schedule items and submit all schedules. Council will assess the overall value for money prior to awarding the Contract.	Noted
3	Tendered pricing must include an adequate allowance to manage and deliver all aspects of the physical contract works along with overheads, safety, traffic, services, environment and quality requirements.	Noted
4	Contact Person – Aaron Markham Shepherd	Noted
5	Tender Closing 12.00 noon AEST Wednesday 26 March 2025	Noted
6	Written records of the pre-tender meeting will form part of the contract. Verbal presentation and assertions made during the meeting and any informal discussions, will not form part of the contract and should not be relied upon.	Noted

